

# Professional Learning Portal



## MI Excel Coaching Modules

The MI Excel Coaching Modules are a series of modules on various topics related to instructional coaching. There are four core modules and five subject-area modules. Modules consist of a combination of videos, presentations, quizzes, and activities. Participants maintain a record of their work for each module in a journal, which are graded by online facilitators.

These modules are available free of cost to any instructional coaches or other education professionals who are interested in expanding their coaching knowledge and skills. Coaches who are seeking certification to be paid by the MI Excel regional assistance grants must complete all four core modules as well as any subject-area modules in which they intend to coach. Additionally, these coaches should also complete Coaching 101 (recommended prior to completing these online module). For more information on Coaching 101, or to check your status as a coach in Michigan, please visit <http://coachesregistry.org/>.

### Core Coaching Modules

1. MI Excel Coaching: Core Module 1 – Coaching Basics (15 Credit Hours)
2. MI Excel Coaching: Core Module 2 – Using Data to Inform Instruction (15 Credit Hours)
3. MI Excel Coaching: Core Module 3 – Coaching Instructional Planning and Practice (10 Credit Hours)
4. MI Excel Coaching: Core Module 4 – Multi-Tiered System of Supports (10 Credit Hours)

### Subject-Area Coaching Modules

1. MI Excel Coaching: Being a Reading Coach (12 Credit Hours)
2. MI Excel Coaching: Being a Science Coach (12 Credit Hours)
3. MI Excel Coaching: Being a Social Studies Coach (12 Credit Hours)
4. MI Excel Coaching: Being a Writing Coach (12 Credit Hours)
5. MI Excel Coaching: Being a Math Coach (12 Credit Hours)

### Contact Us

The *MVU* Customer Care Center can answer your questions related to the up-front technical aspects of accessing courses and programs. If contact is attempted during closed hours, all emails, voice messages and tickets will be logged and addressed once the team returns for their next scheduled day and time. Thank you in advance for your consideration.

**Phone:** 888.889.2840

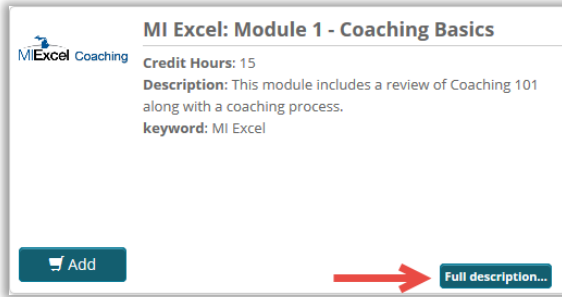
**Email:** [customercare@mivu.org](mailto:customercare@mivu.org)

**Ticket Submission and Status Check Website:** <http://help.mivu.org>

**Help Documentation:** <https://kb.mivu.org/PLP>

**Hours of Operation:** 7:30am – 5:30pm Monday through Friday

1. Click [here](#) to open the catalog to view the available MI Excel Coaching Modules.  
Alternatively, you may access the Professional learning portal at <https://plp.mivu.org>, type “MI Excel” in the **Search** field and hit your enter key.
2. Review the price, basic information and credit hours as it pertains to the course. Select the **Full Description** button if additional information is needed.

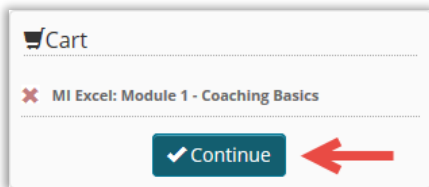


3. Click the **Add** button next to the desired course. Repeat steps 1-3 if additional courses are needed.



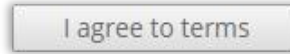
*Note: To return to the top of the page to view selected course(s), click the **Go to Cart** button.*

4. Once the course or courses have been selected, click the **Continue** button within the Cart summary to continue with registration requirements.

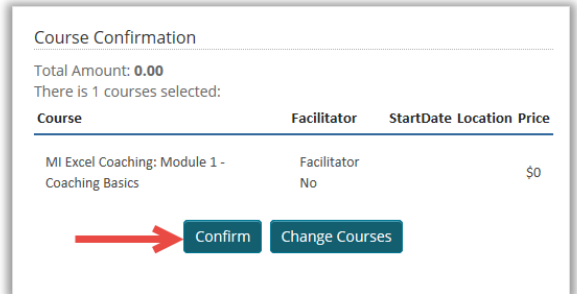


5. Complete the appropriate Learner Registration form. Click the **Continue** or **Save** button to proceed.

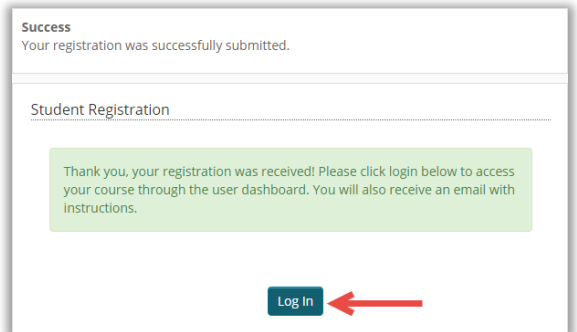
6. The Terms and Conditions page will appear, select **I agree to terms** to proceed.



7. Review the order and select **Confirm** to enroll into the course.



8. A confirmation page will appear, click the **Log In** button to proceed to the Dashboard.



9. The course will be displayed in the “Active Courses” module within your personal Dashboard. Click the linked course title to access your course.

